



Colorado Doula Association

Mentoring Program

Mentor/Apprentice

Terms of Understanding

Purpose:

This document represents a memorandum of understanding between _____ (Mentor) & _____ (Apprentice), concerning duties and responsibilities of the mentor and her apprentice necessary for successful completion of the CDA mentoring program.

We have read the attached CDA Mentoring Program document “Program Description, Qualifications and Responsibilities” and agree to the content of that document.

_____ (Mentor Initials) _____ (Apprentice Initials)

The Apprentice agrees to:

1. Pay mentor \$200 for the cost of the program. Details of payment schedule are;
 - a. Down payment amount \$ _____ by (date) _____.
 - b. Final payment amount \$ _____ by (date) _____.
 - c. Other payment arrangement: _____
2. Develop program goals with mentor. These goals will specify the expectations of each party with respect to the working relationship. For example, program goals may include (as applicable):
 - a. Number of interviews, prenatal visits, births and/or postpartum hours that the Mentor and Apprentice will share
 - b. The role of each professional in securing these professional opportunities (e.g., Apprentice will be invited to shadow with Mentor’s client and/or vice versa)
 - c. Professional expectations when working with clients
 - d. Means of communication and type of feedback requested/expected
 - e. Long-term and short-term Professional goals
 - f. Timelines for achieving goals
3. Attend two doula networking teas or other doula community events.
4. Complete a progress report three months into the mentoring relationship and at the completion of the program.

The Mentor agrees to:

1. Develop program goals with Apprentice. (See above)
2. Host one professional development meeting or event in her area of expertise.
3. Complete a progress report three months into the mentoring relationship and at the completion of the program.

